

North Lewisburg Village Council Regular Meeting

May 13, 2025

The Village of North Lewisburg Council met on May 13, 2025, at 6:30 PM in the Village Community Room.

Mayor Murphy called the meeting to order. Roll Call was answered by Mr. Warner, Mr. Nobbs, Mrs. Street, Mrs. Huffman, Mr. Burden, and Mrs. Warner. All present joined in the Pledge of Allegiance.

Mrs. Warner moved to accept the April 8, 2025, Regular Meeting Minutes , Mrs. Huffman seconded, all in favor.

Mrs. Warner moved to accept the financials, Mrs. Street seconded, all in favor.

Administrator Freyhof informed the group the second Tuesday in November 2025 is Veteran's Day and asked council for an alternate date for the November 2025 council meeting. Mrs. Street moved to set the November Council Meeting for Monday, November 10, 2025 at 6:30 PM, Mrs. Warner seconded, all in favor.

MAYOR:

Mayor Murphy reminded the group of Spring Clean-up May 16th -17th and Community Yard Sales May 16th – 18th. The dumpsters will be at the park from 8:00 am to 3:00 pm Friday and Saturday.

Mayor Murphy informed the group of the Memorial Day Parade on Monday May 26, 2025. Lineup for the parade will be at 9:45am on W. Townsend Street and the parade will begin at 10:00am. A service by the American Legion will be held at the Monument at the park immediately following the parade. Buzzy Moore, Champaign County Veteran Services Director will be the speaker.

Mayor Murphy informed the group there will be 4 Council positions on the November 2025 ballot.

Mayor Murphy reminded the group dogs need to be on a leash as they are being walked throughout the village and please clean up dog waste.

Trash needs to be in a trash container. Republic Services offers a free container to Village residents.

North Lewisburg Fireman Association presented the group with a notice stating they will not be able to sponsor the fireworks this year for the Village due to significant cost increases. The mayor thanked them for all they have done and continue to do for the community.

ADMINISTRATOR:

Administrator Freyhof presented to the group a proposal for a donation of an electronic sign for in front of the Municipal Building to display notices to the Village residents. This donation would be from a group of individuals participating in the Champaign County Leadership program as their team project. The estimate for the sign is \$23,996.12 and they are asking for 10% to be paid by the village. Mrs. Huffman moved to accept the donation of an electronic sign and for the village to pay 10% of the cost, Mr. Warner seconded, all in favor.

Administrator Freyhof stated the second meeting of the Bicentennial Planning Committee will be May 17, 2025 at 9:30am in the community room at the Municipal Building.

Administrator Freyhof informed the group that the Fireboard Lease and Library Lease are up for renewal. We increased the Library Lease in 2023 and have not had any increase on the Fireboard Lease for 3 years. Council discussed cost increase and Fiscal Officer Davis informed the group of the possibility of setting aside part of the money in a capital improvement fund for upgrade and improvements to the buildings. After discussion, Mrs. Street moved to renew the Fireboard Lease for 3 years with a 3% increase each year, Mrs. Huffman seconded, all in favor. Mrs. Huffman moved to renew the Library Lease at the current rate of \$12,000.00 per year, Mrs. Street seconded, all in favor.

Administrator Freyhof reported that he is looking into the storm-water collection system. We are currently looking at Curtis Drive and the Townsend Tile on the north end of town. It is possible that this may qualify for Critical Infrastructure funding or we can issue a special assessment to real estate taxes for a cost to the home owners to tie into the storm water.

STAFF REPORTS:

Police:

Chief Bodey presented the Monthly Police Report for the period of April 7 – May 11, 2025. There were 3 Warnings, 2 Citations and 1 Child Abuse assist case. Officer Rhodes is finishing up his last 2 hours of training. He is currently only able to do special events. Chief Bodey stated he is looking at an application for a fulltime Officer. Chief Bodey stated he is splitting his time between day and evening shift and he is also looking into borrowing a digital speed limit sign that can be moved around the village as a reminder to be cautious and aware of your speed while driving.

Additional conversation was held on the speed limit on Mill St and E Maple coming in and out of town. On Mill St the concern is during the school year and the bus stop at the entrance to the Meadows. On E. Maple the concern is the increase in speed as the motorists are going out of town. Chief Bodey reported that in the past ODOT completed a Speed Study on Mill St, but the study did not show a need for reduced speed limit. Maybe we can look at ODOT completing the study again with the focus being times when the bus would be dropping off or picking up students for school. Administrator Freyhof stated he would get in touch with Triad Transportation Department to look at the bus stop situation on Mill St.

Water/Sewer:

Administrator Freyhof presented a WWTP Engineering Design Services Agreement Between the Village of North Lewisburg and Thomas Marshall Ph.D., P.E. in the amount of \$125.00/hr. with a not-to-exceed limit of \$17,500.00 and mileage to be reimbursement of \$0.70/mile. Mr. Nobbs moved to approve the WWTP Engineering Design Services Agreement Between the Village of North Lewisburg and Thomas Marshall Ph.D., P.E., Mr. Warner seconded, all in favor.

Administrator Freyhof asked council for approval of conducting smoke testing of the sewer lines in the village June 3-5, 2025. Mr. Nobbs moved to conduct sewer line smoke testing June 3 – 5, 2025., Mrs. Street seconded, all in favor.

Administrator Freyhof asked council for a motion to appoint contract water operator for \$1000.00 per month for the required hours and \$50.00 per hour for overage. Mrs. Huffman moved to appoint contract Water Operator for \$1000.00 per month for required hours and \$50.00/hour for any hours over the required amount, Mr. Nobbs seconded, all in favor.

Streets:

Brightspeed is currently marking utilities to begin the fiber optic project.

Administrator Freyhof reported that the Republic Waste Residential Contract expires May 31, 2025. Administrator Freyhof checked with Roberts Refuse in Urbana, but they declined as they could not add any more to their current accounts. Administrator Freyhof also reached out to Rumpke, but did not get a response. The new contract for Republic Services will be \$22.30 per dwelling per month and for Senior Citizens \$20.07 per month. Administrator Freyhof asked for a motion to approve the Republic Residential Contract for June 1 2025 at \$22.30 per dwelling/ \$20.07 for Senior Citizens. Mrs. Street moved to approve the Republic Waste Residential Contract, Mrs. Huffman seconded, all in favor.

Other:

Administrator Freyhof reported CEP (Champaign Economic Partnership) will be the Pass through for the Bike Path Grant. He asked council for a motion to accept CEP as the grant pass through and authorizing the mayor to execute a pass-through contract with CEP. Mr. Warner moved to accept CEP as the grant pass through for the Bike Path grant and authorize the mayor to execute a pass-through contract with CEP, Mr. Nobbs seconded, all in favor.

Administrator Freyhof presented Job descriptions for Water Operator 1 and Waste Water Operator 2. After council review it was determined that on the Water Operator 1 job description it should be added "carry phone for Water Department". Mrs. Warner moved to approve the job descriptions with modification "to carry phone" for the Water Operator 1, Mrs. Street seconded, all in favor.

Administrator Freyhof asked council for a motion to hire a part time summer general laborer at \$17.00 per hour. Mrs. Street moved to hire a part time summer general laborer at \$17.00 per hour, Mrs. Huffman seconded, all in favor.

RESOLUTION/ORDINANCE:

Resolution 5-13-2025 Resolution to Tentatively Award a Construction Contract for the Village of North Lewisburg Ohio Membrane Project. Mr. Nobbs moved to approve Resolution 5-13-2025 to Tentatively Award a Construct on Contract for the Village of North Lewisburg Ohio Membrane Project, Mrs. Warner seconded. Roll call; Mrs. Huffman, yes; Mr. Nobbs, yes; Mr. Burden, yes; Mrs. Street, yes; Mrs. Warner, yes; Mr. Warner, yes. Passed, 6 yes, 0 no

Resolution 5-13-2025 A – Ohio Water/Wastewater Agency Response Network Mutual Aid Agreement. Mrs. Huffman moved to execute the agreement with Ohio Water/Wastewater Agency Response Network (Ohio WARN), Mrs. Street seconded. Roll call; Mrs. Huffman, yes; Mr. Nobbs, yes; Mr. Burden, yes; Mrs. Street, yes; Mrs. Warner, yes; Mr. Warner, yes. Passed, 6 yes, 0 no

Resolution 5-13-2025 B – Electric Aggregation Municipality Power of Attorney, appointing Priority Power Management, LLC as Attorney-In-Fact to negotiate, execute and deliver a Municipal Aggregation Supply Agreement. Mrs. Huffman moved to approve the Electric Aggregation Municipality Power of Attorney; Mrs. Warner seconded. Roll call; Mrs. Huffman, yes; Mr. Nobbs, yes; Mr. Burden, yes; Mrs. Street, yes; Mrs. Warner, yes; Mr. Warner, yes. Passed, 6 yes, 0 no

HEARING OF CITIZENS:

One citizen asked why the village has not pulled finances from Park Bank and move to another institution. Fiscal Officer to shop around for new bank and bring information back to council.

Another citizen asked how the tax assessment would work and an approximate cost. Approximate cost would be \$1400 per home spread over 10 years(max).

Mayor Murphy asked council for a motion to enter into executive session for the consideration of dismissal or compensation of a public employee or official. Mrs. Huffman moved to enter into Executive Session, Mrs. Warner seconded, all in favor.

Public was dismissed from council chambers.

Executive Session

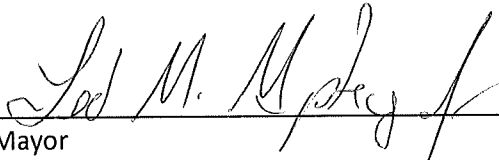
The Council entered into Executive Session at 8:15PM. Mayor Murphy declared the council out of Executive Session at 8:27PM.

The public was invited to return to the meeting.

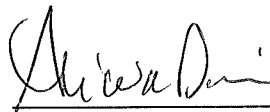
Mrs. Huffman moved to approve a pay increase for Alicia Davis to \$55,000.00 per year effective on her anniversary of her date of hire, Mrs. Warner seconded. Roll call; Mrs. Huffman, yes; Mr. Nobbs, yes; Mr. Burden, yes; Mrs. Street, yes; Mrs. Warner, yes; Mr. Warner, yes. Passed, 6 yes, 0 no

ADJOURNMENT:

With no further business Mrs. Huffman moved to adjourn the meeting, Mrs. Street seconded, all in favor. Meeting adjourned.



Mayor



Clerk

6-10-2025
Date